



**Missouri Valley Community Action Agency**  
**Child and Family Development Department**



# 2017 Annual Report

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Serving Carroll, Chariton, Johnson, Lafayette, Pettis, Ray, and Saline Counties since 1965

**Missouri Valley Community Action Agency's Child and Family Development Department** manages three early childhood grants, serving 576 children and families through home-based, center based, and childcare partnerships. These grants include:

Missouri State Early Head Start #C314171005, which supports working eligible families with full-day, full-year care through childcare partnerships (45 children), services at MVCAA's Carrollton Early Learning Center (8 children), and support for pregnant women. In 2016-17, this grant had a total funded enrollment of 53 infants/toddlers and 4 pregnant women, located in Lafayette, Johnson and Carroll Counties.

Federal Grant #07CH7083 funds Head Start and Early Head Start services for 477 preschool and 49 infants/toddlers. The preschoolers are served at 11 MVCAA center sites and 24 classrooms, with a location in each of the seven counties in our service area. Twenty-one of the classes operate 4 hours/day, 4 days/week for a 9-month school year, and three Duration classes offer extended hours and school year, operating 6 hours per day for 10 months. It also funds home based services for 8 infants/toddlers and their families in Saline County, and provides support funding for 41 of the State-enrolled participants; four pregnant women and 37 infants and toddlers.

Federal Grant #07HP0006 Early Head Start Expansion/Child Care Partnership, funds services for 34 infants/toddlers and their families. In 2016-17, 18 child slots were funded to be served through childcare partnerships in Saline and Lafayette Counties and 16 through EHS Expansion slots, at MVCAA's Richmond and Carrollton Early Learning Centers in Ray and Carroll Counties. With the ending of a childcare partnership in Saline County, the funded enrollment shifted to Lafayette and Carroll Counties and the slots were evenly divided, with 17 child care partnership and 17 expansion.

No Federal monitoring reviews were conducted in 2016-17; the most recent review was completed on April 15, 2016, in the 2015-16 program year. It identified a single deficiency related to keeping photocopies of original eligibility documents with the children's eligibility records. Program procedures were revised immediately, and in July 2016 the Office of Head Start issued a final monitoring report that determined the issue had been corrected and the program is in compliance with Standards.

The full reports of past reviews and the 2016-17 Audit are posted on the agency website, [www.mvcaa.net](http://www.mvcaa.net), as well as the following Federal Program Information Reports containing details about program services. These include:

**07CH7083**

07CH7083 2016-17 Family Reports  
07CH7083-2016-17 Enrollment Report  
07CH7083-2016-17 Grant PIR Indicator Report

**07HP0006**

07HP0006-2016-17 Family Reports  
07HP0006-2016-17 Enrollment Report  
07HP0006-2016-17 Grant PIR Indicator Report

## School Readiness-Child Outcomes Summary 2016-2017

Head Start programs are required to have in place an assessment system and approach to track children's progress and report outcomes of children as they transition to kindergarten. MVCAA uses Teaching Strategies.net to track children's progress on 38 goals related to social/emotional, physical, language, and cognitive learning.

### Use of Child Outcomes Information

MVCAA uses the Teaching Strategies Gold child assessment tool to track child outcomes in domains and indicators mandated by law. The eight domains include *Language Development, Literacy, Mathematics, Science, Creative Arts, Social and Emotional Development, Approaches to Learning, and Physical Health and Development*. Within the domains there are certain specific *indicators track, including skills like Numbers and Operations, Letter Recognition, Using an Increasingly Complex Vocabulary, and Progress in Speaking and Understanding English* for children who are not native English speakers. Head Start children are assessed three times a year and Early Head Start children are assessed four times a year. The DIAL-4, a developmental screening test designed to identify young children who need help with academic skills, is used to assess our dual language learners. Dual language learners are assessed two times a year in the fall and spring, in both English and their home language. Teachers use this assessment information to set goals for individual children and the overall group. At the end of the school year teachers receive a report of child progress that they can use in planning for the coming year. This information is also used to help plan staff training and identify additional learning materials that might need to be purchased.

Head Start teachers assessed 515 preschool children during the 2016-2017 school year. Thirty-eight children either enrolled after the fall assessment or left the program before the spring assessment checkpoint, leaving 443 children who were assessed at both the fall and spring checkpoints so it is possible to track their progress for the entire year. These children are included in the final Program-wide Progress and Outcomes Report.

The results for the 2016-2017 school year show growth in all domains. The areas in Head Start with the most growth for three- to four-year-olds were Physical Health and Development, Mathematics, and language. Physical Health and Development increased by 14.74%. Mathematics showed an increase of 14.08%, and Language improved by 14.04%. The areas with the most growth for our four- to five-year-olds were mathematics, literacy and social/emotional development. Mathematics showed an overall increase of 41.99%. Literacy showed an overall increase of 29.83%. Social and Emotional scores increased by 30.29%.

Areas needing more attention for both the three and four year olds are Mathematics (counting, and identifying numbers) and Literacy (Phonological Awareness, specifically rhyming). The three-year-olds were also low in Language with communication skill (expressing their thoughts and ideas). In these areas over 10% of our children scored below program expectations. We will conduct Community of Practice events with the teachers and teacher assistants throughout the 2017-18 school year, during which we will be addressing the needs which we have identified through our child outcomes. We will focus on using data from our child assessment to drive teaching in the classroom, as well as additional training for English Language Learners.

We are focusing more on Dual Language Learners (DLL), screening those children in both their home languages and English. During the 2016-2017 school year the program served 24 Dual

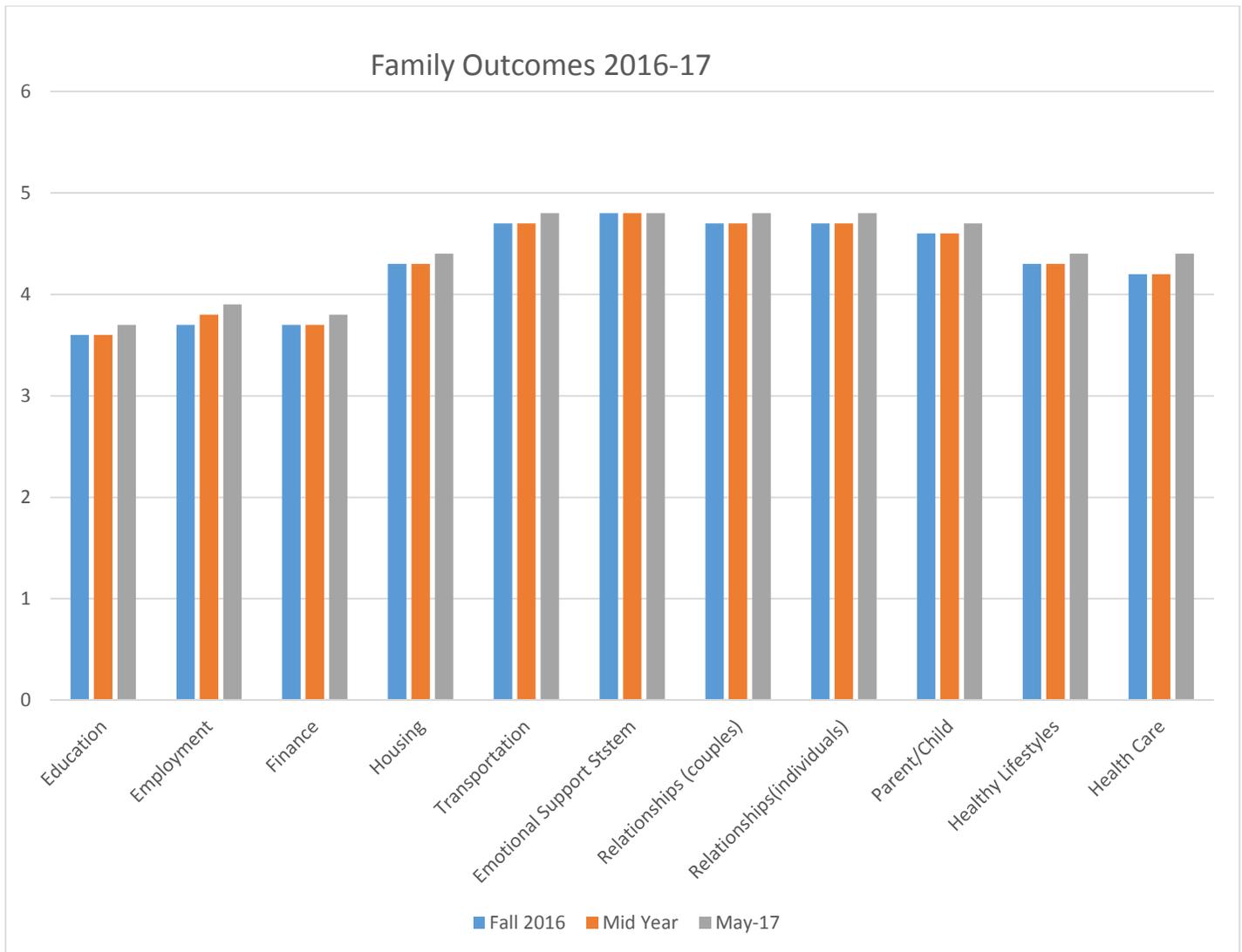
Language Learners. We have discovered that when comparing their home language scores with their English scores that the majority of the children are scoring equally in both languages, on both the fall and spring screenings.

The table below shows the range of development in the areas of motor skills, concepts and language skills between the fall and spring Dial screenings.

Dial 4	Motor	Concepts	Language
Home Language	-6 to +10	-15 to +7	-8 to +4
English	+7 to +15	-13 to +14	-9 to +19

After analyzing the data we saw that the children's scores tended to fluctuate between the fall and spring screenings. If scores decreased in one language they increased in the other language and vice versa. During the 2017-2018 school year staff will receive intensive training on working with bilingual children and their families.

The program accomplished its primary goal that all children make progress and meeting expectations on the Continuum (unless this was not appropriate due to severe disabilities, in which case the progress was focused on Individual Education Plan goals instead). The full version of the School Readiness-Child Outcomes report can be found on the MVCAA website, [www.mvcaa.net](http://www.mvcaa.net).



## About Gains

Family progress checkpoints were obtained in the fall of 2016, midyear (January/February), and in the spring around April. New families enroll into Head Start/Early Head Start throughout the year at different times allowing some families to only have had two check points but still made progress!

The life areas represented in the chart are tied to the National Head Start “Parent, Family, and Community Engagement Framework (PFCE)” Family Outcomes. A recorded number of 470 families are represented in the attached graph. As documented families displayed steady gains in most areas with the exception of emotional support systems. Most families reported gains and increased their level of stability. Some individual families gained in numbers as high as 12% to-17% across the board.

## MVCAA Early Childhood Programs Enrollment Report 2016-17

### **07CH7083**

**Head Start** funded enrollment is 477. Total children served was 563.

#### Average monthly enrollment

September	October	November	December	January	February	March	April	May*
96%	99%	98%	98%	100%	100%	100%	100%	99%

**Early Head Start Home base** funded enrollment is 8. Total children served was 12.

#### Average monthly enrollment

Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.
100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%

**Early Head Start State Childcare** funded enrollment is 53 children and 4 pregnant participants. 37 of the childcare state slots are supported with federal funds in addition to 4 pregnant participants. Total children served 94. Total pregnant participants served were 12.

#### Average monthly enrollment

Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.
100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%

### **07HP0006**

**Early Head Start Expansion / Childcare Partnership grant** funded enrollment is 34. Total children served was 49.

#### Average monthly enrollment

Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.
85%	82%	85%	88%	88%	88%	91%	94%	97%	97%	100%	91%

Through Expansion, 16 slots are served through our Richmond Early Learning Center and Carrollton Early Learning Center. The remaining 18 slots are served through childcare partnerships in Lafayette and Saline counties.

The most recent data available shows approximately 3,505 children in poverty under age 6 in MVCAA's 7-county service area; 718 children were served by the program counties in our service area in 2016-17, an estimated 20% of eligible children.

Medical Exams: 100% of enrolled Head Start and Early Head Start received medical exams during the 2016-17 program year

Dental Exams: 94% of Head Start children received a dental exam and 67% of infants and toddlers. Infant/Toddler numbers are affected by the age of the children during their period of enrollment. In some cases it is not age appropriate or the dentist advises the family to wait until the child is older.

Detailed data on enrollments and health services is available in Program Information Reports posted to the MVCAA website, [www.mvcaa.net](http://www.mvcaa.net)

**MISSOURI VALLEY COMMUNITY ACTION AGENCY**

Marshall, Missouri

Schedule of Findings and Questioned Costs  
For the Year Ended August 31, 2017

**I. SUMMARY OF AUDITORS' RESULTS**

**Consolidated Financial Statements:**

The auditors' report expresses an unmodified opinion on the consolidated financial statements of Missouri Valley Community Action Agency

**Internal Control over Financial Reporting:**

Material weakness(es) identified?	_____	Yes	<u>  X  </u>	No
Significant deficiencies identified?	_____	Yes	<u>  X  </u>	None Reported
Noncompliance or other matters required to be reported under <i>Government Auditing Standards</i> ?	_____	Yes	<u>  X  </u>	No

**Federal Awards:**

Internal control over major programs:

Material weakness(es) identified?	_____	Yes	<u>  X  </u>	No
Significant deficiencies identified?	_____	Yes	<u>  X  </u>	None Reported

The auditors' report on compliance for the major federal award programs for Missouri Valley Community Action Agency expresses an unmodified opinion.

Any audit findings disclosed that are required to be reported in accordance with Uniform Guidance?	_____	Yes	<u>  X  </u>	No
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Identification of major programs:

**U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

Home Investment Partnership Program	CFDA 14.239
Section 8 Housing Choice Vouchers	CFDA 14.871

**U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES**

Low-Income Home Energy Assistance Program	CFDA 93.568
Head Start	CFDA 93.600

The threshold for distinguishing Types A and B programs was \$750,000.00.

Auditee qualified as a low risk auditee?	<u>  X  </u>	Yes	_____	No
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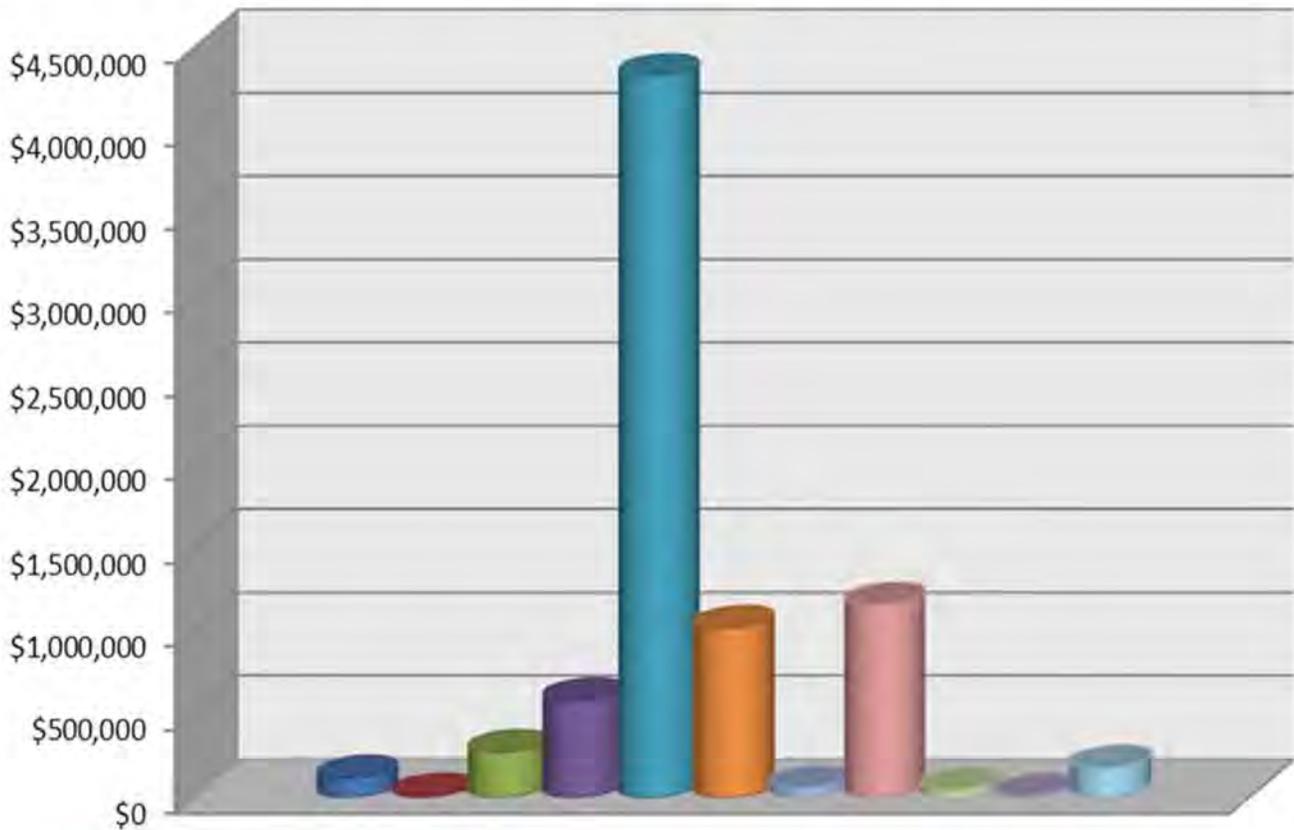
**II. FINANCIAL STATEMENT FINDINGS**

None

**III. FEDERAL AWARD FINDINGS AND QUESTIONED COSTS**

None

## Federal Funding - \$7,778,725



■ CDBG Smart Start Grant - \$118,315

■ CHDO - \$12,183

■ Child and Adult Care Food Program (U.S. Dept. of Agriculture) - \$271,102

■ Community Service Block Grant (U.S. Dept. of Health and Human Services) - \$579,670

■ Head Start (U.S. Dept. of Health and Human Services) - \$4,328,215

■ LIHEAP (U.S. Dept. of Health and Human Services) - \$1,016,056

■ Missouri Work Assistance (U.S. Dept. of Health and Human Services) - \$58,316

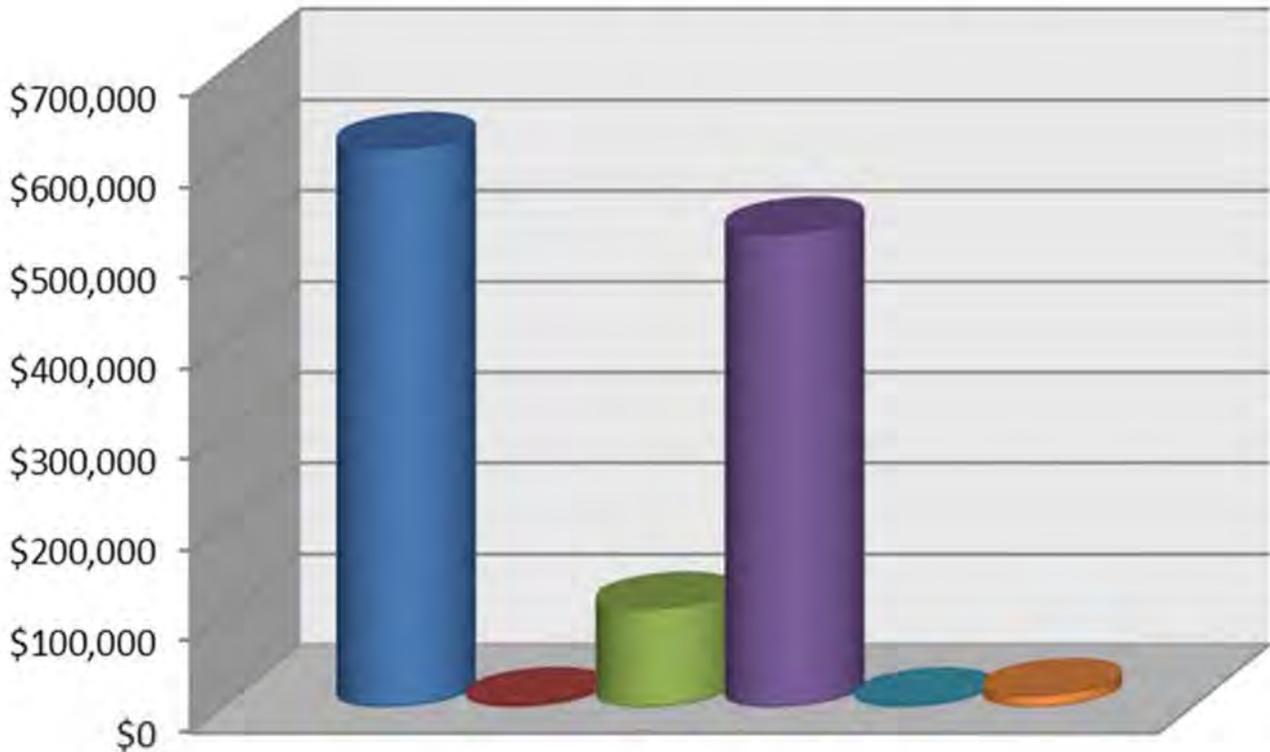
■ Section 8 Housing Choice Vouchers (U.S. Dept. of Housing and Urban Development) - \$1,155,160

■ Shelter Plus Program (Dept. of Mental Health) - \$48,783

■ Supportive Services for Veteran Families Program (U.S. Dept. of Veterans Affairs) - \$12,813

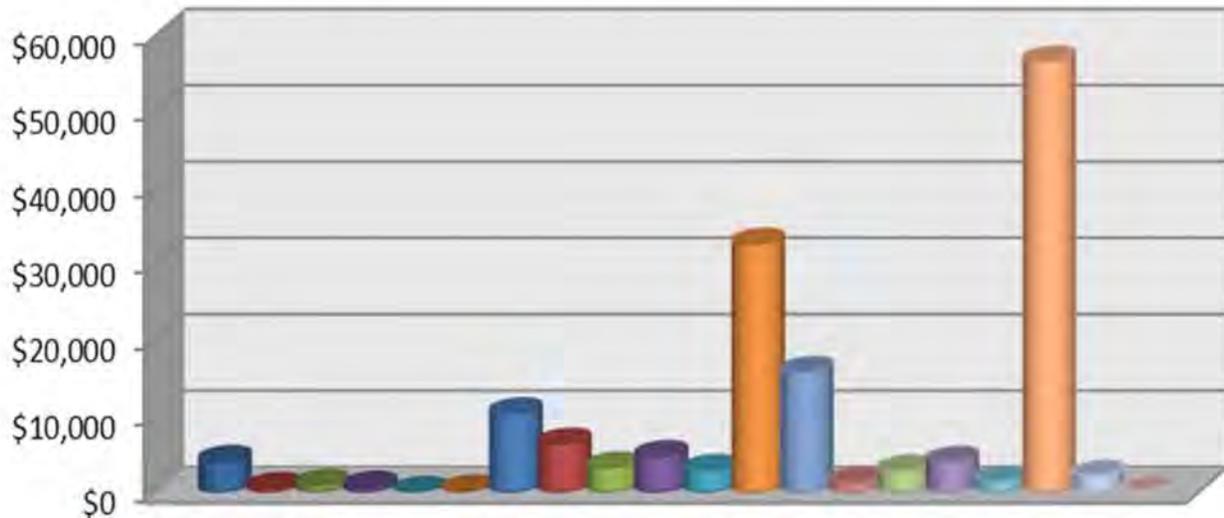
■ Weatherization (Dept. of Energy) - \$178,110

## State Funding - \$1,261,038



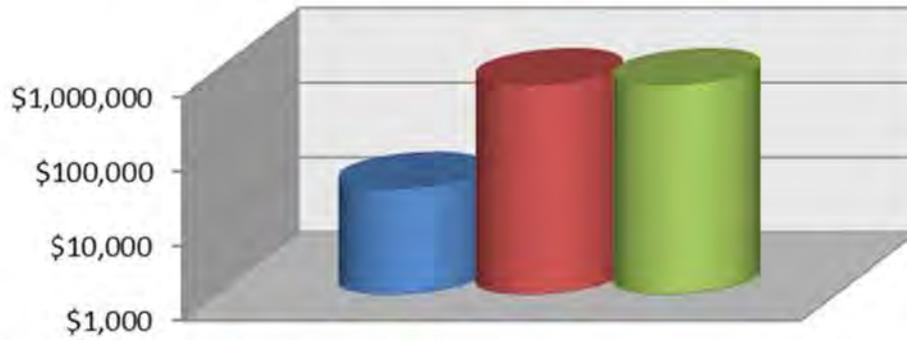
- Early Head State (State of Missouri) - \$614,415
- Head Start (Farm to Preschool) - \$2,797
- LIHEAP (Utilicare) - \$108,077
- Missouri Work Assistance (State of Missouri) - \$520,968
- Rental Assistance Program - \$2,277
- Utilicare - \$12,503

## Donated Local Funds - \$151,220



■ AWARE - \$4,101	■ Carroll Helping Hands - \$575
■ Carroll School - \$1,000	■ Chariton School - \$715
■ Empire - \$55	■ Head Start - \$226
■ HEAT - \$10,342	■ Johnson Help Now - \$6,365
■ Johnson School - \$3,270	■ KCP&L - \$4,734
■ KCP&L - \$2,922	■ KCPL GMOC - \$32,561
■ KCPL GMOC - \$15,768	■ Lafayette Help Now - \$1,301
■ Lafayette School - \$2,850	■ Lexington Ministerial Alliance - \$4,000
■ Missouri American Water - \$1,500	■ MO Gas Energy - \$56,480
■ Pettis Help Now - \$2,230	■ Ray School - \$225

## Admin Program - \$1,315,096

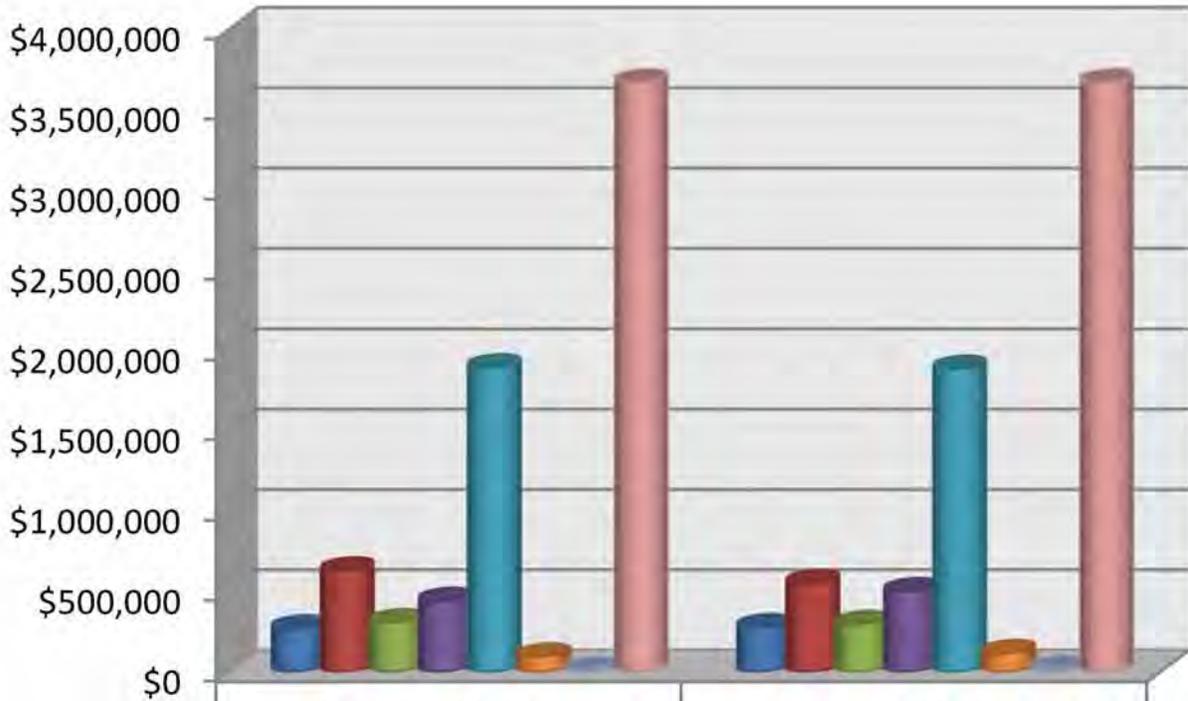


■ Fundraising - \$26,379

■ Management and General - \$644,358

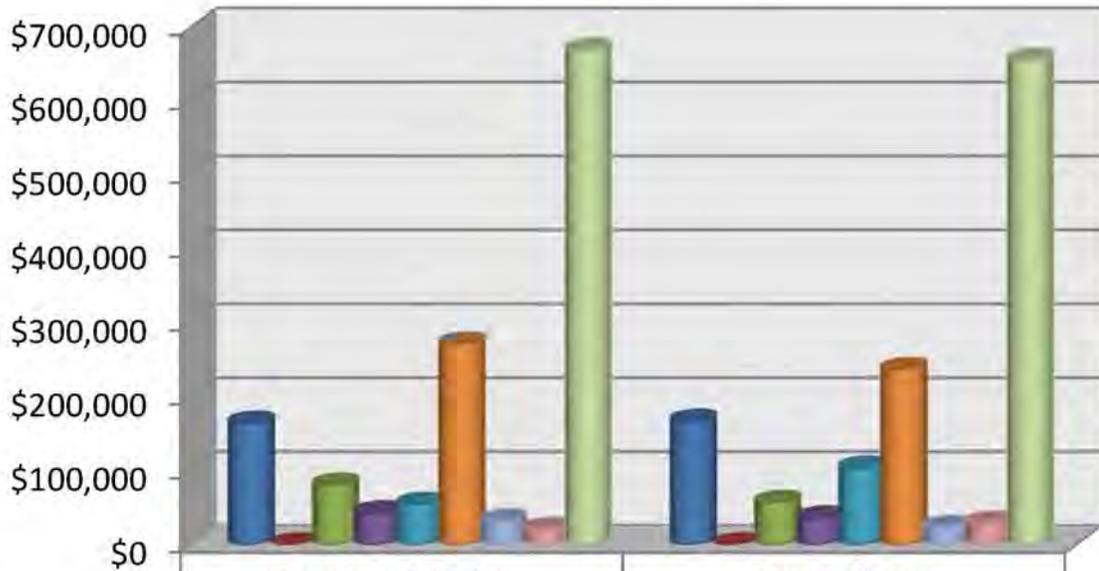
■ Program Services - \$644,358

# Head Start



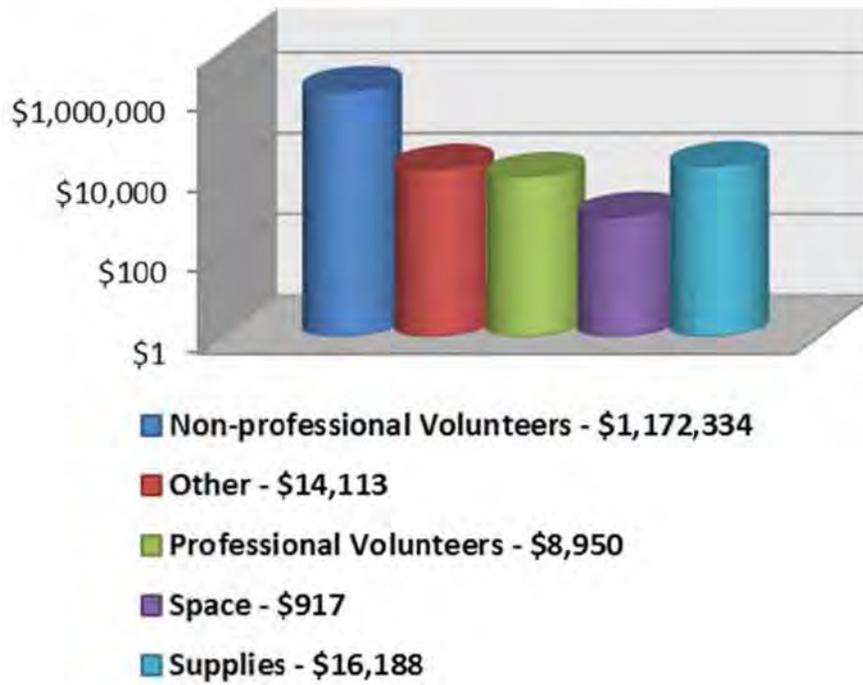
	Proposed Budget	Expenditures
Contractual	\$272,241	\$280,932
Fringe	\$633,860	\$555,901
Indirect Cost	\$311,384	\$300,752
Other	\$444,259	\$505,060
Personnel	\$1,897,711	\$1,889,239
Supplies	\$98,080	\$119,458
Travel	\$15,049	\$21,242
<b>Total</b>	<b>\$3,672,584</b>	<b>\$3,672,584</b>

## EHS - Exp and CC Partnerships



	Proposed Budget	Expenditures
Contractual	\$164,640	\$167,289
Equipment	\$0	\$0
Fringe	\$80,849	\$57,438
Indirect Cost	\$43,362	\$36,235
Other	\$54,916	\$104,021
Personnel	\$271,683	\$237,156
Supplies	\$32,864	\$23,736
Travel	\$21,145	\$29,755
Total	\$669,459	\$655,630

## Head Start In-Kind - \$1,212,501



## Early Head Start In-Kind - \$100,263

